

VILLAGE OF KEY BISCAYNE
88 WEST MCINTYRE STREET
KEY BISCAYNE, FL 33149

K – 8 EDUCATION ADVISORY BOARD
AGENDA

THURSDAY, JUNE 10, 2010 9:15 A.M.

BUILDING, ZONING, AND PLANNING DEPARTMENT CONFERENCE ROOM,
2ND FLOOR ROOM 250

AGENDA

1. Attendance
2. Approval of Minutes – May 4, 2010 & May 20, 2010
3. Additions and deletions
4. District News
5. Resignation of Margie Meagher
6. (15 Min.) 2010-2011 EFL Program Expansion Possibility
7. (30 Min.) Subcommittee 1 Report & Vote on Proposed Compact Items
 - a. Improving Academic Programs and Expanding Foreign Language Programs
 - b. Parent & Community Involvement, Partnerships and Volunteering
 - c. Technology
8. (45 Min.) Subcommittee 2 Report & Vote on Proposed Compact Items
 - a. Extracurricular Activities
 - b. Coordinating School Infrastructure
 - c. Miscellaneous
 - d. Academic Achievement and Enrichment
9. Next Regular Advisory Board Meeting Date – July 6, 2010
10. Adjournment

DRAFT MINUTES May 4, 2010

1. Attendance: Betty Sime, Cassia Silva, Charles Viscito, Amy Erwin, Councilmember Mike Davey, Ana de Varona.
Absent: Margie Meagher, Allison Eng Perez and Brett Graff.
2. Approval of Minutes – April 6, 2010: Remove Chamber of Commerce in Staff Retention section. Amy Erwin made motion to adopt and Betty Sime seconded the motion. Approved unanimously.
3. Additions and deletions: Update on Meetings with Lisa Martinez and Enid Weisman. Ana de Varona mentioned that she is still working on setting up the meeting with Lisa Martinez on the requests made by the board. Ana de Varona contacted Ms. Weisman regarding tax rebates for senior volunteers. Ms. Weisman would like for the Village to brainstorm on ideas on cost neutral ideas for rebates.

Ms. Sime has been doing research on incentives for seniors. Would like to do a program in which volunteer for two to three months and then have a lunch for the volunteers.

Councilmember Davey asked if the tax rebate would count as income. He also mentioned having the Veterans come to speak to the kids. He could propose something for grants at a Council meeting.

Mr. Viscito mentioned that Betty is moving forward in trying to create this volunteer program.

4. District News: Mr. Viscito mentioned that in Miami Dade County there could be 6,000 more FTE's because of Haitian kids that could be arriving and kids that are going from private to public schools. Mr. Viscito also mentioned class size. The district needs to comply with class size at the beginning of the school year. There was also an update on legislative budgetary issues.
5. City of North Miami Compact: The City of North Miami Compact was just adopted by the school board. The City has a mutual aid agreement.
6. Subcommittee 1 Report: Ms. Sime gave an update on volunteer program. Mr. Viscito mentioned that formal language needs to be brought to the board. Mr. Viscito mentioned the possibility of removing academic enrichment from Subcommittee #1 and giving it to Subcommittee #2 to alleviate some of the work load.
7. Subcommittee 2 Report: Mr. Viscito meet with Ms. Tarafa, Erica MarcOantonio and Todd Hofferberth on April 16, 2010. There was talk at the meeting about synergies between the two entities. If there was any interest that school system

programs be combined with Village programs. There was not much interest from the group. There are three types of models of after school programs: YMCA, Community oriented and Principal run. After school program is mostly for younger kids. The school program lost a lot of students due to the Community Center. Ms. Tarafa shares some of the profits of her after school program with the school district, but she gets to keep some of the money.

Todd Hofferberth collaborates to a point with Ms. Tarafa. There is no cross marketing between the two programs.

The second part of the meeting with Ms. Tarafa was related to having KBCC programs at the school. There are various facilities that the Village could use for some of its programs. Ms. Tarafa is also interested in using the pool for Physical Education classes.

There was also discussion about engaging the KBCC board to look at having a Pre-K4 class. Ms. Tarafa had mentioned at the meeting that she would like to possibly have a track at the school and Mr. Hofferberth mentioned he would like to have a bathroom by the field. Mr. Viscito mentioned he would like to see a skateboard park.

8. Next Regular Advisory Board Meeting Date – June 8, 2010 and next subcommittee 2 meeting will be next Monday at 6:30pm.
9. Adjournment: Meeting was adjourned at 11:08 am.

Respectfully submitted,
Ana de Varona
Special Projects Coordinator

DRAFT MINUTES Special Meeting May 20, 2010

1. Attendance: Brett Graff, Cassia Silva, Charles Viscito, Amy Erwin, Allison Eng Perez, Councilmember Mike Davey, Ana de Varona, Lisa Martinez, Joanne Urrutia, Sylvia Tarafa, Vanessa Washington, Manuel Rionda, Kelly Josephson. Absent: Margie Meagher and Betty Sime.
2. This meeting is to discuss the expansion of the Extended Foreign Language Program and formalization of International Studies Program.

Allison Eng Perez mentioned that the EFL program is a very successful program and expanding it would help the community.

Lisa Martinez started her presentation by discussing the expansion of the EFL program. She mentioned that a group of administrators meet to

discuss the budgetary needs and curriculum implementation of the program. The Village had made a request to implement 2 EFL classes for next year.

Ms. Tarafa mentioned what the group discussed. She currently has 2 EFL classes, 1 gifted, 1 regular classroom, and inclusion ESE classroom in each grade. She needs to look at the future. If the expansion takes place needs to make sure she has linguistically qualified teachers for the future. At this time she is not hiring any new teachers. When she has to hire someone in the future she will look at hiring a linguistically qualified teacher.

There are currently 56 names on the waiting list for the program from Kinder to 1st grade and 37 on the list from 1st to 2nd grade.

Ms. Martinez mentioned that the district sees that there is a demand for expansion. We can see that the demand does not drop off after kindergarten so we see the demand is there.

Dr. Urrutia mentioned that in most schools the demand for the program goes down, but in this school the demand remains.

Ms. Martinez mentioned that the district would like to explore at Kinder level for one class. We are at a point to decide how we can get this done.

Ms. Eng Perez would like to possibly expand in first grade as well.

Manny Rionda mentioned that the program started in a progressive manner and mentioned there should be best practices that can be used to implement the expansion of the program.

Ms. Tarafa mentioned that when the program started there were some staff members that were linguistically qualified. The previous principal took that in mind when hiring new teachers.

Ms. Martinez mentioned that the district is looking at the long term and wants to do well by the teachers.

Ms. Tarafa mentioned that she is at 119% capacity at the school.

Dr. Urrutia mentioned that the biggest issue is staffing.

Ms. Graff mentioned that the board is looking at having a volunteer corps to help the teachers.

Ms. Martinez mentioned that the district can look at 1st grade, but first

step would be the expansion of kindergarten then can consider 1st grade.

Mr. Viscito was under the impression that the EFL program was a cost neutral because all you had to do was switch teachers. Ms. Martinez mentioned that the district can't assure that there will be linguistically qualified teachers every year. The expansion of the program also requires material.

Ms. Tarafa stated that if she is doing the program she wants to do it the right way.

4. The second request that was made by the board was the expansion and formalization of IS program.

Ms. Tarafa went over the challenges of the expansion. She mentioned that the program would not be possible without the help of the Spanish consulate. Currently 4th and 5th grade students stay for an extra hour four days a week. They currently get a grade. If the child does not want to participate in the program they can leave the program. In the middle school, there is a need for the social studies part of the program. It is important to state that in order for the program to be successful there needs to be parent commitment.

Ms. Martinez mentioned that there are challenges in recruiting teachers to stay after school. Ms. Tarafa mentioned that some teachers privately tutor after school and make more tutoring than they would staying after school.

Ms. Martinez made her recommendation. She would like to make progress on the first issue which is the expansion of the EFL program. The second issue regarding the IS program is very expensive and is not sure that students will participate.

Ms. Graff asked if the 4-5 graders can be recognized for what they are doing now in the IS program.

Dr. Urrutia mentioned that the district has tried to implement IS in middle school. They tried at Mas Canosa and Ponce de Leon. You need at least 7 periods. You need at least three after school teachers.

Councilmember Davey asked if theoretically the Village had an afterschool IS program could it be recognized if the Village charged for it. Would like to officially recognize 4-5 graders. Would a village sponsored IS program be recognized for a K-8 so it offers preparation for high school.

Dr. Urrutia mentioned that there is a Memorandum of Understanding with the Spanish consulate and any type of negotiations would have to go thru the district.

Mr. Viscito wanted to briefly discuss the possibility of branding the school internationally. Maybe the school could have a subtitle like Key Biscayne Community School “an International School”.

5. Next meeting will be on June 8th at 9:15 am.
6. Adjournment: Meeting was adjourned at 12:20 pm.

Respectfully submitted,

Ana de Varona
Special Projects Coordinator